

BANSTEAD SCOUTS ACTIVITY RISK ASSESSMENT FORM

1. Briefly outline the intended activity. Archery		2. Date and time of intended activity.		3. Location of the intended activity. Park Farm Dist. Camp Site, Holly Lane, Banstead	
4. List all the hazards in order of significance.		5. List the groups of people who might be harmed.		6. List the intended control measures with reference to the corresponding hazard.	
7. List any intended first aid provisions, fire precautions or other backup arrangements.		Competency		Person Instructing archery is not suitably Qualified or experienced, resulting in injury to public or participants due to incorrect instruction	
Boundary		Arrow leaves range boundary injuring public		All Persons instructing archery should hold a valid GNAS YPT Certificate, to demonstrate that they are suitably qualified and experienced to instruct.	
String Impacts Arm		Impact of bow string on arm results in severe bruising		5yd high solid backstop and 5yd high back and side netting. Condition of netting should be inspected prior to each session to ensure continuous boundary is present. Maximum distance from butt to shooting line is 10yards in accordance with GNAS 'Have a go' range set up. Maximum height of target above ground is 6" in accordance with GNAS 'Have a Go' range set up. Maximum bow draw weight is 20lbf. Participants should be briefed on 'pre-draw' danger	
Arrow rebound - Structure		Arrow impacts range structure resulting in arrow rebound which injures participants		Arm Braces should be used by participants	
Arrow rebound - Floor		Arrow impacts flint on ground resulting in rebound		Bracers	
Manual Handling		Manual Handling injury when		All steel structure should be protected with a soft material. 5yd high back and side netting. Condition of netting should be inspected prior to each session to ensure continuous boundary is present and 50% extra loose netting	
				Ensure that large chunks of flint are removed from the floor, and thick even coverage of bark chippings are present.	
				The butts should be rolled to the stands rather than	

	moving archery butts – 40kg each	lifted. Butts should be lifted onto stand 6” above the ground. Ideally 2 person lift should be adopted		
Arrow Recovery	Butt falls forward during recovery of arrows causing injury to participants	Participants instructed on arrow recovery. Butt should be fixed in position by guy lines.		
Entry	Persons entering range from back or sides during shooting resulting in injury	2m High wall around range, and 5yd high netting. Signs located around the boundary of the range. Presence of signs should be checked prior to session.		
Slips/Trips	Participant slips when recovering arrow	Participants instructed on arrow recovery. Ensure that large chunks of flint are removed from floor, and think and even coverage of bark chippings are present		
Equipment Failure	Equipment failure resulting in injury to participant	All equipment should be inspected by instructor prior to use. Periodic inspections and maintenance should be undertaken to confirm and maintain equipment condition.		
Structure Failure	Structure Failure of range backstop results in injury of public or participants	Range should not be use in high wind conditions		
	Name [block capitals].	Scouting appointment.	Signature.	Date.
8. Originator	Mark Wingett	Site Manager		27/04/2016
9. Reviewer.				